



**Board of Directors Meeting
June 17, 2014
West Valley Esperanza School Site
MINUTES**

Call to Order

Janet Christensen called to order the meeting at 6:40pm on June 17, 2014.

Roll Call

Members present: Janet Christensen (Chair), Juan Freire, Patricia Matthews, Steve Winitzky, Marty Banks.

Members absent: Robert Heyn, Elena Bensor, Marlon Morales, Cody Case, Eulogio Alejandre.

Others: Jeff Biesinger (Red Apple), Trent Maw (Red Apple), Steve Finley (Red Apple), Dawn Foutz (parent organization representative), Chrystal Sanchez (School Secretary), Flavia McKnight

Reports

- Facilities Update. Jeff Biesinger/Red Apple went over the progress of Stout Construction. The project is on schedule.
- Steve Finley and Trent Maw of Red Apple, as the newly contracted business management firm for Esperanza, presented an overview of the services they will provide for the school and corporation.
- Steve and Trent presented the monthly financial summaries to the board. The reports included actual expenses through May 2014, which are on track per our budget. The revised detailed budgets for both FY14 and FY15 were also presented.

Action Items

- Minutes for 05/20/2014 were approved. Marty motioned and Patricia seconded, the vote was unanimous.
- Business Management Agreement with Red Apple Finance. Board members reviewed the written agreement and asked questions. Marty Banks motioned that the Board approve the May 9 services agreement except for deleting the second sentence in paragraph 10 (Such indemnification is to be secured by separate liability insurance policies of the respective parties). Juan seconded, the vote was unanimous.
- The board reviewed final budget changes for 2013-14 which included some May and June expenses not previously anticipated. A motion to approve it was made by Patricia and Juan seconded. Vote was unanimous.
- The board reviewed budget changes for 2014-15. A motion to approve was made by Patricia and Juan seconded. Vote was unanimous.
- After a brief discussion of the Conflict of Interest Policy a motion to approve was made by Patricia and Juan seconded. Vote was unanimous.
- The board decided that the Esperanza Audit Committee will consist of Marty Banks, Steve Winitzky and Esperanza's Red Apple business managers Trent and Steve.

Reports

- Janet gave Eulogio's report
 - School Enrollment. Student registrations have been steady since Eulogio came on board. Current numbers:
 - ~ Kindergarten -- we have 46 complete forms and 13 from which we are missing Birth Certificate or Vaccine Record
 - ~ 1st grade -- we have 1 complete form but their assigned registration week is the week of June 30th.
 - ~ 2nd grade -- we have 1 complete form but their assigned registration week is next week
 - ~ 3rd grade -- we have 2 complete forms and will continue with registration for this grade this week
 - ~ 4th grade -- we have 22 complete forms and 2 that are missing records request
 - ~ 5th grade -- we have 16 complete forms
 - ~ 6th grade -- 14 complete forms and 2 that are missing record request
 - Furniture. A large furniture order was placed June 16 and will be delivered by the last week of July.
 - Food Services. Sodexo (Granite School District) will provide Esperanza School Breakfast and Lunch, they will take care of all the Federal School Meals Program paperwork. Esperanza will offer free and reduced-price school meals.
 - Curriculum. Bridges in Mathematics will cost \$200 per classroom. Reading A- Z Literacy Program will be in Spanish and English. We will also use Mexican Consulate Office curriculum materials for the younger grades.
 - Hiring Teachers. We now have eight teachers and a secretary.
 - Financial Services Company. Red Apple is on Board as Esperanza business managers.
 - Other Vendor Companies. Health insurance, 401K, and other insurance needs have been selected.
 - Professional Development. First two weeks in August.
- Ribbon Cutting. Ribbon cutting will be Tuesday August 12, 2014 at 7:00 pm.
- Parent Teacher Organization Report.
 - Would like us to follow the Granite School District Calendar.
 - Parents want to know if there will be a procedure for the first day of school to help students to their classrooms. Principal Eulogio will provide this information well in advance of the beginning of school.
 - Will there be an open house? Other than the ribbon cutting? PTO members will discuss this with Principal Eulogio.
 - How will they be getting their funds, which after discussion we found out its included as part of the schools expenses. Red Apple will provide guidance for proper accounting for the PTO.
 - Parent will be more than happy to help out with anything around the school.

- Next PTO meeting will be July 10th at 6:30 pm at the W.V.C Library.
- GBOT. Pat and Janet are the only ones currently doing them, Board members will work on this.
- Ram Prasad Boppana. Acknowledgement will consist of a letter from the board for his contribution in getting Esperanza off the ground by performing all the fiscal functions for the organization during FY13 and FY14.
- School land trust funding. For the first time, first-year charter schools can receive this funding which is estimated at \$19,200 (\$49.35 per student) for FY15 for Esperanza. The funds can pay the cost of curriculum items such as Bridges in Mathematics and/or professional development for teachers. A school community council needs to be formed consisting the principal and parents. Eulogio will lead this group.

Meeting was adjourned at 8:43 pm.

Next Esperanza Board meeting will be Tuesday, August 19 at 6:30 P.M. at the Esperanza school building at 4956 West 3500 South.