

# BOARD MEETING 9AM-12PM, &

# BOARD TRAINING 1PM-5PM

# Saturday June 24, 2023

**Hampton Inn by Hilton**

**2401 Washington Boulevard Ogden, Utah 84401 \*\* 1-801-394-9400**

# AGENDA

WELCOME & INTRODUCTIONS

1. FINANCIAL REPORT – Eulogio Alejandre

ACTION ITEM

1. Review and approve May’s meeting minutes and other minutes from February 2023, March 2023 and April 2023.
2. Review budget & expenditures for 2022-2023
3. Review and approve budget for 2023-2024
4. Child Nutrition Program – Procurement Procedures
5. School Fees – School fees: No fees – Esperanza does not charge fees for any of its programs- during school & after school programs are 100% free.
6. Internet Policy (Child Internet Protection Act)
7. ELA Curriculum Adoption
8. H.B. 403 Student Mental Health Amendments requires an LEA governing board to submit a record of determination to the state board whether the LEA will be a participating LEA or a non-participating LEA for the 2023-2024 school year by July 1, 2023, and each year after.
9. Tier 2 Curriculum – 95 Phonics
10. Appoint a board member to the finance committee
11. Appoint a board member to the Audit Committee
12. Executive Director/Principal Work Agreement 2023-2024

Items to review

1. State audits and findings for 2022-2023
2. Leadership training & 2023-2024 planning
3. Parent Complaint Form online <https://www.esperanzaelementary.org/uploads/7/1/6/4/71649173/concern_complaint_form.pdf>
4. Hotlines online

<https://www.esperanzaelementary.org/uploads/7/1/6/4/71649173/comments___concerns_process.pdf>

1. School fees

DISCUSSION/INFORMATION ITEMS

1. Executive Director/Principal report
   1. Performance Report 2022-2023
   2. Student Enrollment for 2023-2024
   3. Waiting List for 2023-2024
   4. Large purchases

* Dishwasher purchase & installation
* ELA Curriculum Adoption - purchase
* Tier 2 - Curriculum Purchase
* ELL Software Grant –
* Mariachi annual purchases
* Building maintenance agreement (July repairs)
  1. Discussion items
  2. Calendar of meetings for 2023-2024

1. Set next board meeting date

ADJOURN ANNOUNCEMENTS:

Next board meeting –

TRAINING AGENDA

Saturday, June 24, 2023

1PM-5PM

1. Open and Public Meetings Act – Independent & Discussion
2. Internal Audit Functions
3. Budgetary Compliance- budget approved – expenditures do not exceed revenue – budget reports given monthly –
4. Fraud Risk Assessment- Annual Statement of Ethical Behavior for Esperanza Elementary Board Members- Cash Management- Deposits within 3 days - Complete Deposit and Investment Report with the Money Management Council on or before January 31 and July 31 of each year, ensuring that the report agrees to bank statement balances, not book balances.
5. Discussion of potential new members- How many? Review resumes. Prepare to vote in our first meeting in August.
6. Discussion about 2023-2024 Board meetings. Tuesdays or continue with Thursdays.
7. Mini retreat meeting at Esperanza with a tour for new members. A Saturday in October or November.
8. What focuses does the board want for each meeting?