

May 1, 2012

Esperanza Elementary
BACKGROUND CHECK POLICY FOR BOARD MEMBERS

Esperanza accepts the following background check options for its board members:

- 1 A successful background check secured as part of the Utah Educator Licensing process
- 2 A successful background check secured through the Utah Bureau of Criminal Investigation process using the Esperanza agency code
- 3 Other existing background check processes as approved by the Esperanza Board

EXCERPT FROM UTAH STATE CHARTER SCHOOL APPLICATION:

A background check requires fingerprinting consistent with educator-license candidates and public school employees in Utah. The check will reveal all arrests and convictions for offenses above minor traffic offenses that occurred in any state that are on the applicant's record after he was 18 years old. Fingerprint cards and required Release of Liability forms are available from the Utah State Office of Education. Please note that the full legal name (including maiden name, if applicable) of the applicant must be on both the fingerprint cards and the release form. All applicable spaces on the top part of the fingerprint cards and the release form must be filled out completely, because the FBI will not accept incomplete cards and it may delay the completion of the background check process. In most cases, background check applicants will be able to have their fingerprints taken at local police stations. If this is not possible, they may contact the Utah State Office of Education for alternative locations. The background check applicant is responsible for the cost of the background check.