



BOARD MEETING

6:00 – 8:00 PM, Tuesday, October 21, 2014
Esperanza School * 4956 W 3500 S, West Valley City, UT 84119

MINUTES

Members present: Marty Banks, Janet Christensen (Chair), Juan Freire, Patricia Matthews, Challengene Nuwan, Rocio Velasquez, Steve Winitzky (Treasurer)

Others present: Eulogio Alejandre (Principal), Trent Maw (Business Manager), Chrystal Sanchez (School Secretary).

Financial Report

Trent presented the monthly financial report guiding the board through an explanation of the data and graphs. Revenues and expenses are on track as anticipated. The detailed budget for FY15 was also presented.

Action Items

1. Board membership changes for 2014-15. In fulfillment of the charter goal to transition from a founding board to a governing board once the school became operational, the board formally seated Marty Banks, Janet Christensen, Juan Freire, Patricia Matthews and Steve Winitzky, as well as two parent representatives selected by the school's parent organization Challengene Nuwan and Rocio Velasquez. Marty motioned, Patricia seconded, the vote was unanimous.

Founding members Elena Bensor and Robert Heyn were voted onto the school's Advisory Board. Marty motioned, Patricia seconded, the vote was unanimous.
2. Approval of prior meeting minutes -- Marty motioned to approve the September 2014 board meeting minutes, Steve seconded, the vote was unanimous.
3. Teacher Licensure Program – WSU Agreement. Eulogio explained the licensure program alliance he has developed with Weber State University. The program implements a four semester training that will allow 12 Esperanza ARL teachers to achieve their teachers licenses through a quality educational program delivered at Esperanza Elementary school. The cost to Esperanza is \$67,500 to be paid in three installments between February 2015 and February 2016. The cost to each teacher will be \$1000, payable in four installments. Esperanza's 12 ARL teachers will achieve their licenses in June 2016. Steve motioned to approve the agreement with WSU, Marty seconded, the vote was unanimous.
4. Esperanza Land Trust Plan. Esperanza is allotted \$24,165 from Utah's school land trust program. Eulogio explained the plan approved by Esperanza's community council. The funding will be used to enhance reading skills by hiring two teaching assistants to support classroom teachers. Steve motioned to approve the plan, Patricia seconded, the vote was unanimous.
5. Utah Consolidated Application. Eulogio explained the UCA. After discussion it was agreed that Eulogio would provide a hard copy of the full UCA application for board members to review in the next few days. Review and approval of the UCA will be accomplished by email communication prior to the deadline in early November.
6. Employee Extended Leave Policy. Eulogio explained the need for a policy that supports employees who require more than the 10 days allowed in the employee leave policy. The board reviewed the written policy. Patricia motioned to accept the policy, Steve seconded, the vote was unanimous.

Information Items

1. Executive Director/Principal report:
 - a. Enrollment – 391 students were noted on the October 1 count. Three of those students were dual enrolled at another school; this is still being resolved. Esperanza’s official October 1 count will be no less than 388, nor greater than 391. Administration will continue to keep enrollment at around 390 throughout the rest of the school year. While there are a number of students on the kindergarten waiting list, administration will keep the kindergarten classes at 25.
 - b. Employee Update – all staff members are in place with the exception of the violin and chess teachers, administration continues to seek to fill these positions.
 - c. Quality Evaluation Plan. Eulogio explained plans to utilize the Conditions 4 Learning (C4L) quality and program evaluation system developed by educators from USU, formerly staff of the Center for the School of the Future. The evaluation system uses brief online surveys completed by students, teachers and parents to assess the effectiveness of various aspects of the school community. The assessments will be conducted three times during the 2014-15 school year.
2. PTO report. Challengé Nuvañ reported:
 - a. The PTO has organized El Día de Muertos/Day of the Dead festival from 6:00 – 8:30pm Friday, October 24. The festival will be a fun event and a fundraiser for the school. Funds raised will be used to purchase playground equipment for the older students.
 - b. There was discussion of how the finances of the PTO would be organized with general consensus that a separate internal account would be created for the PTO within Esperanza’s general accounting system.
3. 90/10 issue. The board determined that the concerns discussed at previous meetings were under control. Eulogio will advise if board discussion or action is needed in the future.
4. Board Photo. It was agreed that all Esperanza board members and founders would be invited to come to the school prior to November’s board meeting for a group photo to be included in the school’s yearbook.

ADJOURNED at 8:30.

ANNOUNCEMENTS:

- Next board meeting – Tuesday, November 19, 2014 * 6:00-7:30pm, Esperanza Elementary
- Review Building Use policy (Marty to draft)
 - Review initial student assessment data (Dibels and DRA)