



BOARD MEETING

6:00 – 7:30 PM, Thursday April 9, 2020

Esperanza Elementary School Meeting Room, 4956 W 3500 S, West Valley City, UT 84120

via Zoom Meeting

MINUTES

Call to order: Meeting began at 6:15

MEMBERS PRESENT: Becky Kemp, Challene Nuvan , Marty Banks, Esmerelda Torres, Cody Case, Phil Shumway, Juan Freire

MEMBERS ABSENT: Debby Bauman

OTHERS PRESENT: Eulogio Alejandre (Esperanza Director), Brian Cates (Red Apple), Ari Moreno

WELCOME & INTRODUCTIONS

1. **FINANCIAL REPORT** –Brian Cates (Red Apple) and Eulogio' s finance meeting took place shortly before the Board Meeting. Brian reminded us that our last Board meeting took place one week before everything got “real” with COVID-19. Governor’s directives on social distancing and school closures. We are following the USBE and Governor’s directives on social distancing and school closures, just like everyone, we are learning as we go. Esperanza is doing fantastic.

Brian - recommends planning as if school will not resume. We are at the 75% for the year, we have the rest of April and May. Financially we are doing well, we are right on target.

- a. Operating Margin Target: 7.2% forecast of 8.30%
- b. Federal Reimbursement Requests have been submitted over the past week, anticipate getting those funds soon.
- c. Local Revenue – Considering the circumstances, we reduced the Book Fair, and Parent Counsel. We did increase our Interest on Investments. We are ahead of the forecast.
- d. Budget for next year, we typically start establishing the budget around this time. We cannot finalize anything until we know the revenue projection. It is dependent upon the legislature. Budget will be set when we have more guidance from the state.

ACTION ITEM(S)

1. Minutes from March 12, 2020 Board Meeting minutes – Deferred to May
2. Review Esperanza Elementary Educator Engagement and Exit Survey Policy – The surveys are completed anonymously and sent to USBE. - Board reviewed policy, motion to approve, Approved un
 - a. Educator Engagement Policy – All educators are required complete an Engagement Survey upon hire, and then completed every other year following.
 - b. Exit Survey – completed by every educator upon exiting school.

COMMITTEE DISCUSSION

1. Discuss Plan B for Board retreat – Hotels are shut down, and not taking reservations. We may need to have a late summer or have a fall planning.

Eulogio recommend having a Zoom meeting for the scheduled June Board meeting and move our retreat to sometime during the fall. It is too difficult to plan for the retreat. Cody recommends that we pre-plan our retreat agenda, at the next Board Meeting.

- a. Governance
- b. Finance
- c. Academic/Cultural
- d. Charter Minute

DISCUSSION/INFORMATION ITEMS

1. Executive Director/Principal Report - Mr. Alejandro is scheduled to present at the Dual Immersion Symposium
2. COVID-19 School report:
 - a. All teachers are teaching from home using Zoom, and other platforms: iReady, Reading A-Z, Class Dojo, Reading Street, and Google Classroom. Instructional Aids are also helping with 1:1 tutoring throughout the day to help families who have multiple students enrolled at the school. 92% of the students have engaged in this style of learning, and 10 students.
 - b. Meals are being providing once a week, 5 breakfast and lunches for parents to pick up at scheduled pick-up times on Monday and Tuesdays.
 - c. This has been stressful for all teachers, some teachers have asked to come in and help other teachers, the school and community. We gave them an option

to use packets, and/or online. We are offering trainings on the weekend to learn how to use Zoom, Ms. Torres has helped teachers learn this new skill, this will help us next year. We will be better prepared for next year.

Teachers and Students have embraced the technology. Many students are even more involved in their education than they were in the classroom setting. The School checked out 120 Chromebooks to students. Cody applauds the staff, and expressed his gratitude for their hard work, and continued dedication to our students, and community.

- d. Assessment Update:
 - e. Student Enrollment – No changes from last month.
 - i. Current Enrollment: 532 Students, approved for 525.
 - f. Waiting List:
 - i. Number of Students on Wait List: 241 students (this includes siblings)
 - g. Calendar:
 - i. May 1st is the Spring Festival at Granger High School has been cancelled, and the money has been refunded.
 - ii. Graduations have been cancelled, looking to do something small later in the summer.
 - iii. Yearbooks will still be available; the school is donating a yearbook to the 6th graders
 - h. Strategic planning June 19-20 – has been cancelled due to COVID-19, We anticipate not returning to school this year. We will plan to have the Board meeting in June and meet later in the year for the retreat.
3. PTO Report – Chocolate Bars fundraising started the week we shut down the school. We gave out 15,000 candy bars. Parents are returning the money little by little. We are asking parents to return the candy or the money. We can attempt to do the sale again the new school year.
4. Set Next Board Meeting Date: May 14, 2020, second Thursday.

ADJOURN at 7:17 pm

ANNOUNCEMENTS:

Next Board Meeting: May 14, 2020, 6:00-7:30pm, Esperanza Elementary School (via Zoom if necessary)