



BOARD MEETING

6:00 – 7:30 PM, Thursday, August 13, 2020

Esperanza Elementary School Meeting Room, 4956 W 3500 S, West Valley City, UT 84120

via Zoom Meeting

MINUTES

Call to order: Meeting began at 6:13

MEMBERS PRESENT: Becky Kemp, Marty Banks, Juan Freire, Phil Shumway, Challene Nuvan

MEMBERS ABSENT: Debby Bauman, Cody Case

OTHERS PRESENT: Eulogio Alejandro (Esperanza Director), Julia Barrientos (Asst. Principal), Jessica Garay (Vice Principal), Brian Cates (Red Apple),

WELCOME & INTRODUCTIONS

1. **FINANCIAL REPORT** – Brian Cates (Red Apple) Finance Meeting took place today. In October we will submit our report to the state. He have always completed our report to the GASB standards. Looking at current assets, and liabilities. The auditors convert the report to a Full Accrual Basis from a modified accrual basis. Apple feels and believes that our reporting software will meet the needs, and requirements. It may change over the year. The Board needs to continue to be involved in our Auditing process, keep doing what we have been doing, invite the auditors to report to our meeting, and look at reports. The Audits start next month.
 - a. Budget for next year – there is still not a whole lot to report, July we took care of frontloaded expenses.
 - b. State Revenue – we approved a budget based off of last year’s forecast. There is an increase of \$85K in our revenue. That is from the State allotment that came through. Considering our pandemic environment, we need to continue to be conservative, we will be prepared because we budgeted for much less. we are still in the dark on next year’s revenue. So our plans for the upcoming year are conservative, basing our budget off of last year’s forecast. We have yet to receive funds from the CARES Act or the GEARS Act.

ACTION ITEM(S)

1. Minutes from June 12, 2020 and July 9, 2020 - Board Meeting minutes from June and July approved as presented. Marty motioned to approve, Phil seconds, approved unanimously.
2. Early Literacy Plan – Jessica Garay presented the 2020/2021 plan, to include assessment, and intervention groups (Tier 2 and Tier 3), and how the students will be supported. This plan includes the clarifications, and recommendations from the July 2020 Board meeting. Jessica sought clarification from the District about the use of Imagine Learning, there was concern at the July meeting about this program. The District said Imagine Learning is approved, and we can move forward.
 - i. Goal 1 – increase 3rd grade Acadience Reading composite proficiency by 9%
 - ii. Goal 2 - reduce the percentage of 3rd grade students scoring well-below benchmarks on Acadience Reading Composite by 18% (the original plan had a goal of 14%, however the District recommended a change to 18%)

Juan motioned to approve, Marty second. Board unanimously approved.

COMMITTEE DISCUSSION

1. Review Cyber Liability Insurance Policy – if there is a cyber-attack, and our school's private information is released. It's an insurance that you don't really need it, until you "need" it. Marty asked that we wait until we know more, and if other Charter Schools are implementing this service. Marty, Becky, and Juan agree.
2. Crime Policy - American Insurance is recommending that we put something in place to replace the Treasurer's Bond. Marty is inclined to put it on the shelf, he we recommends we follow suit of our peers. New products that come to light in these dark times.
3. Charter Agreement Review Process - Deferred for Cody's input
 - a. Governance
 - b. Finance
 - c. Academic/Cultural
 - d. Charter Minute

DISCUSSION/INFORMATION ITEMS

1. Executive Director/Principal Report:
 - a. State COVID-19 Task Force:
 - i. No student testing
 - ii. No teacher evaluations

- iii. Lunch program extended to June 30th (with plans to go through to July 31st)
 - iv. Extra funds for summer tutoring
 - b. Assessment Update – testing was suspended last year, this year they are receiving guidance on literacy testing, and other tests. KEEP testing has been extended. Will review in
 - c. Student Enrollment – 537 Students, approved for 525
 - i. 66% students predicted to attend in person, there are still some undecided. Some parents are still unsure.
 - d. Waiting List: not discussed.
 - e. Calendar: we will continue Board meetings through Zoom.
 - f. Teacher staff update. – No losses over the summer
 - g. SAFE return to school –
 - i. 2000 additional masks for students to support requirement of mandatory masks
 - ii. Teachers - face shields, and portable plexiglass to move around their classroom + and additional \$500 per teacher to buy themselves everything they feel they need to feel safe.
 - iii. Full Time employee to specifically disinfect.
 - iv. A room for quarantine, and PPE for protection
 - v. They will have free testing this Friday and are encouraging staff to get tested. If anyone tests positive, we will pay for 2 weeks PTO, without taking away from their Paid Sick Leave.
 - vi. Social Distancing for students (60% attending in person), encouraging distancing and mandatory masks.
 - vii. Our goal is to have zero infections amongst our faculty, staff, and students.
 - h. Calendar: First day of School, August 25th
2. PTO Report – Nothing to report.
 3. Set Next Board Meeting Date: September 10, 2020 through Zoom.

ADJOURN at 7:24 pm

ANNOUNCEMENTS:

Next Board Meeting: TBD, in July, 6:00-7:30pm, Esperanza Elementary School (via Zoom if necessary)