



*Esperanza Elementary*

REQUEST FOR PROPOSAL

**Ballistic Rated Glass or Security Film on ground-floor Windows and  
doors**

4956 W 3500 S

West Valley, UT 84102

(801) 305-1450

## SECTION I

### SELECTION SCHEDULE

- Notice of RFP:** February 23, 2026-February 27, 2026 – published on the Esperanza Elementary website – [www.esperanzaelementary.org](http://www.esperanzaelementary.org)
- Submission Deadline:** March 2, 2026 Submitted to Ivonne Medina- [Ivonne.medina@esperanzaelementary.org](mailto:Ivonne.medina@esperanzaelementary.org) by 3:00pm on such date. Proposals must be submitted in compliance with Section IV of this RFP.
- Award Date:** On or after March 2, 2026.

## SECTION II

### INTRODUCTION

- A. Esperanza Elementary (the “School” or “Esperanza”) is requesting proposals for Windshield Ballistic Safety Film installation for windows on ground level This project is intended to support compliance with **Utah HB 84 (School Safety Amendments, 2024)**. The specifications for these services are in Section V of this proposal.
- B. The primary goal of this project is to enhance school safety by mitigating glass breakage, delaying forced entry, reducing projectile hazards, and improving protection during a safety or security incident while maintaining visibility and operational functionality.
- C. Esperanza Elementary provides the environment that fosters what each student needs to become biliterate, multicultural, and to acquire the skills and attributes needed to effectively serve in our local and global community. Esperanza welcomes students of all backgrounds and ethnicities. Esperanza values a diverse school community. Esperanza’s school design helps all students to be academically successful.

- D. AWARD OF CONTRACT. The contract will be awarded to the offeror whose proposal is determined to be the most advantageous to Esperanza, taking into consideration the price and the evaluation factors set forth in this RFP.

## **SECTION III**

### **PROPOSAL INFORMATION**

- A. Proposals must be submitted in compliance with Section IV of this RFP.
- B. The services required and offered in a proposal should meet the needs described below. Only one proposal from each offeror may be submitted and considered. Offerors may include any special or unique services they plan to provide.
- C. Proposals will be evaluated by a committee appointed by the Esperanza Governing Board. The school will cooperate with all potential offerors, to the extent reasonably possible, in their attempt to obtain information. Discussions may be conducted with offerors who submit proposals for the purpose of assuring full understanding of, and responsiveness to, the solicitation requirements.
- D. It is understood that Esperanza's issuance of this RFP does not obligate Esperanza to accept any of the proposals submitted in response to this RFP, nor does it guarantee that Esperanza will in fact accept any of the said proposals. No agreement exists on the part of Esperanza and any offeror until a written contract is approved and executed by the Esperanza governing board.
- E. This RFP does not obligate Esperanza to pay for any costs of any kind whatsoever that may be incurred by an offeror or any third parties in connection with a proposal. All proposals, responses and supporting documentation shall become property of Esperanza
- F. At any time during the evaluation process the evaluation committee may, with appropriate approval, request best and final offers as provided for in Section 63G-6a-

707.5, from responsible offerors who submit responsive proposals that meet any minimum qualifications, evaluation criteria, or score thresholds identified in this RFP.

## SECTION IV

### PROPOSAL REQUIREMENTS

- A. Proposals must contain a cover letter, which shall include the following:
  - a. A statement of the offeror's intent to provide the services outlined in this proposal
  - b. The legal company name
  - c. Complete company address
  - d. Company contact person's name, phone number and email address
  - e. Company's website address
  - f. Signature and position/title of company's authorized representative
  - g. The date of submission
- B. Proposals must address the Proposal Specifications set forth in Section V below.
- C. Proposals must be emailed to Ivonne Medina at [ivonne.medina@esperanzaelementary.org](mailto:ivonne.medina@esperanzaelementary.org) on or before March 2, 2026 at 3:00 p.m. Proposals should be in a PDF format. **All Cost information provided by the offeror must be contained in a separate pdf file and clearly identified as cost information.**
- D. Proposals must be signed by the offeror.

## SECTION V

The selected vendor will be responsible for the following:

- Site visit and assessment (if required)
- Furnishing all materials, labor, tools, and equipment
- Installation of ballistic-resistant / security window film on designated windshields or windows
- Use of anchoring or attachment systems if required for performance rating
- Compliance with all applicable safety, building, and fire codes
- Final inspection and project close-out documentation

### Minimum Technical Requirements

Proposals **must clearly document** that the offered product meets or exceeds standards aligned with **school safety and intrusion mitigation**, including but not limited to:

- Ballistic, safety, or forced-entry resistance ratings (e.g., UL 752, NIJ, ASTM F1233/F1642, or equivalent)
- **Forced-entry delay and intrusion mitigation performance**
- Shatter resistance and glass retention upon impact
- Ability to remain anchored to the frame during a safety or security incident
- Optical clarity with minimal distortion
- UV resistance and long-term durability
- Compatibility with existing glass, frames, and egress requirements

Please specify:

- Film thickness (mil)
- Anchoring or attachment system (if applicable)
- Expected performance level and testing standard
- Known limitations or exclusions

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### 4. Installation Requirements

- Installation must be performed by **manufacturer-certified installers**
  - Work must be scheduled to minimize disruption to operations
  - Installer must follow manufacturer specifications exactly
  - All work areas must be left clean and safe
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## 5. Warranty & Maintenance

Proposals must include:

- Manufacturer warranty on film (years and coverage)
- Installation/workmanship warranty
- Expected lifespan of the product
- Maintenance or care requirements

## Vendor Qualifications

Vendors must provide:

- Company background and years of experience
  - Experience with K–12 schools, government buildings, or similar facilities (preferred)
  - Proof of manufacturer certification
  - At least three (3) references for similar projects
  - Proof of insurance (general liability, workers' compensation)
  - Applicable licenses
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## 7. Pricing Proposal

Pricing should be submitted in a clear, itemized format and include:

- Cost per window/windshield or per square foot
- Total project cost
- Any optional add-ons
- Travel or mobilization costs (if any)
- Taxes and fees

Clearly state whether pricing is firm and how long it is valid.

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## 8. Proposal Submission Instructions

Proposals must include the following sections:

1. Executive Summary
2. Technical Specifications
3. Installation Plan & Timeline
4. Vendor Qualifications
5. Pricing Proposal
6. Required Attachments

Late proposals may not be considered.

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## 9. Evaluation Criteria

Proposals will be evaluated based on, but not limited to:

- Compliance with **Utah HB 84 (School Safety Amendments, 2024)**
- Alignment with state-established school safety and security standards
- Product performance related to forced-entry delay and glass retention
- Vendor experience with K–12 or public facilities
- Cost effectiveness and overall value
- Warranty coverage and long-term durability

Esperanza Elementary reserves the right to accept or reject any or all proposals.

## 10. Additional Terms

- This RFP does not obligate the organization to award a contract
- All costs incurred in proposal preparation are the responsibility of the vendor
- Contract award is subject to board and/or administrative approval

### **SECTION VI**

#### **EVALUATION CRITERIA**

##### **Criteria Unrelated to Cost**

- A. Experience and qualifications of offeror (20 points)
- B. Scope of services (30 points). This is an evaluation of how the proposed scope of services fits the needs of Esperanza.

##### **Criteria Related to Cost\***

- C. This criterion is based on the cost proposed in section V(B)(4) above (50 Points).

Total points available based on Evaluation Criteria: 100 points.

\*NOTE: Cost is evaluated and scored independently.