

## **Student Clubs/Groups**

Esperanza Elementary School promotes student clubs.

Any teacher wishing to start a school club or group must request and obtain authorization to begin in advance of any recruitment or meetings. The request is a simple letter stating the purpose and how it relates to the school's mission and vision. The request must be submitted to the principal.

A licensed teacher must supervise all activities of the club. The licensed teacher will serve as the advisor. An assistant advisor can be any employee of the school. An assistant will be approved once the club reaches 20 participants registered and 60% regularly attending meetings.

The teacher will receive an annual stipend of \$300 for serving as advisor to the club. The supervisor assistant will receive an annual stipend of \$200 for serving as the assistant advisor to the club.

The club must support the school's vision and vision.

The club must have a minimum of ten student members and must have at least 60% attendance at any and all meetings.

A record must of all meetings must be kept with the following:

Date & time of the meeting; Length of the meeting; a list and signatures of anyone who attended the meeting; topics discussed; action items; and date and time of the next meeting.